



**THE KAUKAUNA CATHOLIC
SCHOOL SYSTEM**
KAUKAUNA, WI 54130
www.kcssonline.org

FIELD TRIP CRITERIA FOR THE USE OF A PRIVATE PASSENGER VEHICLE
DIOCESAN DEPARTMENT OF EDUCATION REGULATION D/B CODE 5152

If there is not a sufficient number of students attending an off-campus school/religious education sanctioned event to warrant a bus, a private passenger vehicle may be used. If a private passenger vehicle must be used, the following criteria are recommended:

1. Driver must be 21 years of age and exhibit the maturity necessary to provide safety to those he/she is transporting.
2. Drivers must possess a valid, non-probationary driver's license and no physical condition that may impair the ability to drive safely.
My driver's license number is _____
3. Driver must complete Background Questionnaire/Authorization Form. (This form is on file in the school office.)
4. The vehicle should have a valid registration.
5. It is recommended that the driver's vehicle be insured for a minimum of \$250,000/person and \$500,000/occurrence. The driver should carry additional coverage – a personal umbrella up to \$1,000,000.
6. Every person in the private vehicle must have/wear a seatbelt.

As a driver of students on a school field trip, I meet all of these criteria and will take full responsibility for them.

Driver's Signature

Date

Principal's Signature

Date

St. Aloysius Campus
2401 S. Main Avenue
Kaukauna, WI 54130
766-5199
08-24-2007 Fax: 766-5229
HC Child Care: 759-4566

Business Office
St. Mary Campus
119 W. Seventh Street
Kaukauna, WI 54130
Business Office: 759-4508
Fax: 759-2360
Development: 759-9290

Holy Cross Campus
220 Doty Street
Kaukauna, WI 54130
766-0186
Fax: 759-2428