



Family Service Hours



*"Live your life so that your children can
tell their children that you not only
stood for something wonderful --- you acted on it!"*

-Dan Zadra

KCSS will again have a service hour requirement for families for the 2007-2008 school year. The following information details and refreshes information you need to complete and track the hours for your family.

Parents are asked to volunteer for various events sponsored by KCSS. Each family is asked to donate a total of ten (10) hours of time during the 2007-2008 school year helping at various fundraising, social, or service events. The hours can come from one event or be a combination of events. If your family hours cannot be met there is a buy-out option of \$100 per family. The hours need to be completed by the parents, children's hours do not count.

Family Service Hours not only help to defray costs for KCSS it provides opportunities for parents to be involved in their child's school environment.

How do I track my hours?

You can either print the Volunteer hour tracking form from the KCSS website and send it to the school office or email your hours to Wendy Simonis, the Family Service Hour Coordinator, at wsimonis@new.rr.com. All forms are kept in a file so you must provide documentation on paper or by email.

There will again be forms in the school office at Holy Cross and the Lunchroom at St. Al's for those of you who work hot lunch or playground duty. You simply sign in and indicate your hours. If you have completed your hours you don't need to put your name on the paper.

How do I know when I have completed my hours?

If you complete your hours a \$100 credit will show up on your tuition billing statement indicating your hours have been completed. In addition a statement of hours will be sent out at the end of the first semester of school and also a few weeks prior to the end of the school year. If at any time you would like to know how many hours you have accumulated contact the Family Service Hour Coordinator.

What if I only partially complete my hour commitment?

If you do not complete all ten hours for your family you will receive a \$10 credit for each hour you completed. For example if you completed 8 hours you will receive an \$80 credit.

When does the tracking period begin and end?

Family Service hours completed between June 2, 2007 and June 6, 2008 count for the 2007-2008 school year. **Hours tracking forms must be submitted no later than June 20, 2008.**

Can I share my hours with someone else?

No, parents need to complete their own hours. Friends and relatives cannot complete your hours for you.

What types of activities count towards Family Service Hours?

This is not an all-inclusive list but most events or service opportunities are included. If you would like credit for something that is not on this list please contact the Family Service Hour Coordinator to find out if it can be applied towards your hour commitment. Field trips **do not** count.

The following can be used toward Family Service Hours:

Individual Fundraisers: Bravo, Wine and Cheese, Sheepshead Tournament, Mr. Z's, Younker's, Market Day, Christmas Tree Lot, Poinsettia sale, etc.

Athletic Team Coaches: Hours requirement for the Athletic Association and Men's Tournament **do not** count.

Playground and Lunchroom Volunteers

Incentive Programs: Campbell's Soup Labels, Box Tops, cell phone and ink cartridge collection.

Parish Picnics: If you work at Oktoberfest or St. Katharine Fest you may count **up to but not more than a total of 3 hours**.

Board/Committee Membership: School board, fundraising, marketing, development, technology board, and etc. members can count their hours.

Home and School Association: Hours worked at Home and School events count. Meetings do not count.

Classroom/Clerical Help: Brown envelope, running copies or helping in the classroom count. Classroom help as requested by the teacher counts, teachers may request help as needed.

If you have questions or concerns please contact Wendy Simonis the Family Service Hour Coordinator at 209-1958 or by email at wsimonis@new.rr.com.

