

**REQUEST FOR AUDIENCE WITH THE BOARD OF TRUSTEES**

Request initiated by \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

Date to appear on agenda \_\_\_\_\_

1. Petitioner represents  Self only  
 Organization (name of Organization) \_\_\_\_\_  
 Other group (Identify group) \_\_\_\_\_

2. Name of spokesperson \_\_\_\_\_

3. If more than one person is to speak, please list persons other than spokesperson.  
\_\_\_\_\_

4. Nature of concern  Board Policy No. \_\_\_\_\_  General Input  
 Administrative Procedure  Other (Specify)  
 Personnel Complaint

5. State the nature of your concern.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Is this an individual concern?  Yes  No

7. Is this a system-wide concern?  Yes  No

8. What school personnel have you contacted in an attempt to resolve the concern?  
 Board member(s)  Building Principal(s)  
 System Administrator  Teacher(s)  
 Other Central Office Administrator(s)  Other (Specify)  
\_\_\_\_\_

9. Have you exhausted appropriate administrative channels?  Yes  No

10. Board Policy specifies a maximum of a 10-minute presentation. Do you anticipate your presentation will take more than 10 minutes?  Yes  No

11. If yes, how much total time do you anticipate? \_\_\_\_\_

12. Do you have additional written documentation to present to the Board?  Yes  No

13. What is your expectation of the Board of Trustees at the conclusion of your presentation?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Petitioner