

**Kaukauna Catholic School System
Board of Education
Minutes
November 27, 2007**

Meeting was called to order at 6:32 p.m. by Neal Schmidt.

Opening prayer was given by Mikki Halbach.

MEMBERS PRESENT:

John Lambie, Mikki Halbach, Rick Mader, Gayle Reider, Jessica Schaff, Neal Schmidt, Elizabeth Watson, Fr. Tom Pomeroy, Patti De Groot, Tony Ashauer, Pat Ryan, Sara Wiegert

MEMBERS EXCUSED:

Fr. Jerry Pastors, John Johnson, Leslie Marquardt Vidas

APPROVAL OF MINUTES AND AGENDA:

A motion to accept the minutes was made and seconded. Motion carried. A motion to approve the amended agenda was made and seconded. Motion carried.

BOARD DEVELOPMENT:

- Teacher Representatives Mary Miller discussed her Physical Education program, explaining to the KCSS School Board the importance of physical activity and to make sure the children are having fun and learn to love to exercise. Mary also states that participation is the key to get children excited about exercise.
- Gayle discussed "Characteristics of an Effective Board. Gayle handed out The Board Member's Thumbnail Series explaining the process and responsibilities for a Catholic education board.

NEW BUSINESS:

- Gayle presented Policies #2010, 2011, and 2015. She will do research on Policy #2015 from the Dioceses. Policy #2010 and #2011 were approved. A motion was made to approve and amend Policy #2010 and #2011. The motion was seconded. Motion carried.

OLD BUSINESS:

- Becoming a Board of Trustees. Neil spoke with Joe Bound at the Green Bay Diocese regarding becoming a Board of Trustees. First we need to send in our paperwork to Deacon Tim Reilly for the first draft. We will have to wait for final approval until we have a new bishop.

ADMINISTRATIVE REPORTS:

- Elizabeth Watson reported Students and Staff celebrated Mass for All Saints Day, 7th grade students visited Xavier High School, The Electric City VFW presented awards to 3 students for essays written on Why I am an American Patriot, and in addition, Ken Wydeven was presented with the National Citizenship Education Teacher Award,

Mr. Wydeven will be entered in the district level competition, report cards were sent home, Parent Conferences were held.

- Gayle Reider reported Parent Conferences were held, Elizabeth and Gayle are beginning to do teacher/staff observations, Christmas performances have been scheduled, and Catholic Schools Week will be from January 27 – February 1, 2008.

BUSINESS MANAGER'S REPORT:

- The business office is keeping up with accounting, and other normal monthly duties.
- Working on collecting all owed tuition.
- Bravo tickets will go on sale December 10, 2007.

COMMITTEE REPORTS

FINANCE:

- A written report was submitted as well as the Balance Sheet and Statement of Revenue and Expenses for September.
- Financial statements were reviewed and discussed.
- Outstanding accounts receivable was discussed.
- The Holy Cross library has requested 2 new computers to be purchased. The finance committee has agreed to purchase 1 for now.
- Jessica will begin working on the Development financials.

POLICY AND PERSONNEL:

- Board Development-The Thumbnail pamphlets have been ordered and will be discussed at each of the school board meetings.
- Discussion took place after research showed no policy for failing students (not necessarily students with discipline problems.) The committee feels the issue is covered under Policy 4013 section 2. The principal would need support if this would have to happen.
- Update on policies 2010-2011-2015: The committee is changing the wording to align them with the merger of the Southside Parishes and the formation of St. Katharine Drexel Parish.

MARKETING/RECRUITMENT:

- No Written Report- discussion took place regarding the Open Houses and with further discussion to take place at the December meeting.

ATHLETIC ASSOCIATION:

- Tony reported on Boys Basketball, there were 12 changes on the schedule, all away games had conflicts, an issues came up with a 4th grade team that called themselves the "Holy Cross Tornados". The situation will be closely monitored.
- The monthly financial report was discussed and summarized.
- Volleyball evaluations are online and being sent to Jean Lamers.
- Girls Basketball-A commitment letter was sent out to 7th and 8th grade parents of girls interested in playing basketball. A motion was made and approved to combine the 7th and 8th grade girl's team.
- Tree lot will be opening on Friday November 23 and will be open until December 16th.

FUNDRAISING:

- Discussion on which fundraising have been beneficial to the school system.
- Annette Schwantz from Hansen's Pizza attended the meeting and the sale will run from September 25th – October 9th, 2008.
- Knowledge-a-thon will be in March. Vicki Erdman has agreed to organize it again but is looking for help from someone with prizes.

DEVELOPMENT:

- No Written Report.

ACCREDITATION/LONG RANGE PLANNING:

- Discussion took place regarding the participant list and parent volunteers and who would best serve on the various standards.
- Patty will replicate surveys and get them to their respective places. Patti will be contacting the Pastors to get them the Parishioners surveys that will be placed in church and also the surveys for the clergy, principals, and staff.
- Only one community member from St. Mary's responded to the need for a parish volunteer to serve on a standard. No volunteers from Holy Cross, St. Al's, or St. Francis.
- Due to the many events coming up the large group meeting will take place on January 22, 2008 at 5:30 p.m. at Friendship Hall at Holy Cross.

TECHNOLOGY:

- Reading counts are up and running. We have found several books did not load correctly. The automatic backup is not working. It is being done manually each week. Mike will look into fixing these problems.
- An updated priority list was given to Mike Esche.
 - Elementary lab
 - Middle grade lab
 - Computers in specialists classrooms
- We are having issues getting everyone online at times. Elizabeth will call the cable company to upgrade the service for a month to see if it fixes the problem.
- Holy Cross is emailing parents with a link to access the weekly news.

Closing prayer was given by John Lambie.

The meeting adjourned at 7:53 p.m.

A motion was made and seconded to move into executive session at 8:05 p.m. Executive session adjourned at 9:20 p.m. A motion was made to go back to regular session where a motion was made to combine the Marketing & Recruitment and Development committees. Motion seconded and approved.

The meeting adjourned at 9:22 p.m.

Next meeting: December 27, 2007 @ St. Al's at 6:30 p.m.