

**Kaukauna Catholic School System
Board of Education
Minutes
April 22, 2008**

Meeting was called to order at 6:34 p.m. by Neal Schmidt.

Opening prayer was given by all.

MEMBERS PRESENT:

Fr. Jerry Pastors, Tony Ashauer, Patricia De Groot, Mikki Halbach, John Johnson, Rick Mader, Leslie Marquardt Vidas, Gayle Reider, Jessica Schaff, Neal Schmidt, Elizabeth Watson, Sara Wiegert, John Lambie, Fr. Tom Pomeroy

MEMBERS EXCUSED:

Pat Ryan

APPROVAL OF MINUTES AND AGENDA:

A motion to accept the minutes with changes was made and seconded. Motion carried. A motion to approve the changed agenda was made and seconded. Motion carried.

BOARD DEVELOPMENT:

- Teacher Representative Michelle De Groot, band teacher, discussed how the band program is going. She is having students put together portfolios. Students are studying their pieces, making goals and working on self evaluations. May 22 is the spring concert. Jason Kleinschmidt, physical education teacher presented his program. Students are using pedometers to measure their level of fitness. He encourages student to continue doing physical activities after school. They study what they are eating compared to what they are exercising.
- Neal handed out a "Board Basics" for board members to read in their spare time.

NEW BUSINESS:

- Jennie Eggleston discussed the importance of having a non-voting Teacher Representative on the school board.
- Linda Bowers read a statement to the school board regarding some concerns.
- Open discussion was brought up from the March School Board Meeting and what parameters would be needed. It was decided that all School Board Meetings are open but if someone would like to speak, they must contact the School Board President with the topic of discussion at least 48 hours before the School Board Meeting.
- Policy 3088 Substitute Teacher Policy was discussed. Motion to approve Policy 3088 was made and seconded. Motion approve with Leslie Marquardt-Vidas abstaining from the vote.
- Policy 4013 and 4014 will be tabled until the May School Board Meeting.
- Policy 4015 Parental Contact Regarding Students & Law Enforcement was discussed. Motion to approve Policy 4015 was made and seconded. Motion carried.

OLD BUSINESS:

- Gayle Reider discussed the Kaukauna Catholic School System Core Values:
 - Faith – we are rooted in the traditions of the Catholic Church which focus on nurturing a spiritual relationship with God through knowledge, prayer, and service.
 - Academic Excellence – we are committed to providing the finest instruction, resources, and successful in high school and beyond. Our foundation prepares students to be future leaders in our global economy.
 - Social Responsibility – through active service and ministry we support one another, our community, and the world.
 - Integrity – we promote a moral and spiritual code of conduct that is rooted in Gospel values and the strength of our Catholic faith, families, and community. We are called to value diversity of each person and to treat one another with compassion.
 - Innovation – we embrace change and work to find creative solutions to ensure the best educational environment for our students creating plans for the current year and into the future.

ADMINISTRATIVE REPORTS:

- Gayle Reider presented her report by listing the First Communicants. Knowledge-A-Thon had 45 students participate from St. Al's. The National Theatre for Children came to St. Al's on April 15th and presented "Boomerang Jack and the Unseen Green Machine." There will be an Art/Computer Fair & Ice Cream Social on April 29th. The Home and School Association will be holding a Brat Fry on April 25th at Festival Foods on CE.
- Elizabeth Watson presented her report by listing previous events and upcoming events. Contracts and work agreements have been offered or non offered. Staff will have until May 15th to accept contracts and work agreements. Holy Cross had submitted three articles to the Times Villager and Post Crescent in conjunction with Lynn Zwick. Elizabeth will be working in Menasha as a member of WRISA accreditation team for TCCES.

BUSINESS MANAGER'S REPORT:

- The business office is keeping up with accounting, and other normal monthly duties.
- Working on collecting all owed tuition.
- Jessica will be working on producing a survey for the preschool and pre-kindergarten families. We will be looking at the possibility and interest of adding an additional day to each program.

MARKETING DIRECTOR'S REPORT:

- The Business Mailer was completed and mailed on April 21st. The spring mailer is complete and will go out on April 23rd.
- Lynn has been working with Brian from Times Villager. He will be attending the Earth Day Clean Up on April 22nd.
- Lynn is on year 12 for the Alumni data entry.
- Lynn discussed the walk a thon with the City of Kaukauna.
- Lynn worked with Ann Engelhardt, Director of Marketing for TCCES to share ideas.

COMMITTEE REPORTS**FINANCE:**

- A written report was submitted as well as the Balance Sheet and Statement of Revenue and Expenses for March.
- Financial statements were reviewed and discussed.
- Outstanding accounts receivable was discussed.
- The committee discussed the 2008-2009 Budget with a deficit of \$14,864.00 and will continue to work on the budget for approval at the June School Board Meeting.

POLICY AND PERSONNEL:

- The committee is working on updating policies.
- The priest will be bringing the names of the new school board members to the meeting for consideration. At this time Fr. Jerry Pastors has one person. Both Fr. Jerry and Fr. Tom Pomeroy will continue to work on recruiting new members.
- The summer party will be moved to the fall as a welcome back party.
- Invitations to the Teacher/Staff Appreciation have gone out.

MARKETING/RECRUITMENT:

- Lynn reports that the Tuition Assistance is at a deficit of \$10,261.49.
- The KCSS Fund balance is \$739,610.28 as of 2/29/08.
- A donor database has been set up to help track donors.

ATHLETIC ASSOCIATION:

- Tony presented the financial report.
- Softball has begun. The first game will be held on April 14th.
- Track has begun. The first meet will be April 14th.
- There will be a volleyball league meeting on April 30th at Seton.
- The Men's Open Basketball Tournament was successful.
- Plaque assembly will begin at Pioneer Press on April 23rd.

FUNDRAISING:

- No written report.

ACCREDITATION/LONG RANGE PLANNING:

- The committee held a meeting on April 17 from 1-3:00 p.m. to finalize Standards 3, 7, and 9.
- The committee was only able to cover Standard 3, Environment and Climate.
- The next meeting will be held April 22nd.

TECHNOLOGY:

- No written report. Working on inventory for Accreditation.

Closing prayer was given by Patti De Groot. The meeting adjourned at 8:44 p.m. The meeting went into Executive session and adjourned at 9:25 p.m.

Next meeting: May 27, 2008 @ St. Al's Campus at 6:30 p.m.